

ROCKY TOP DENTISTRY

APPOINTMENT CHANGE/CANCELLATION POLICY

Rocky Top Dentistry requires a **48 hour notice** for appointment changes or cancellations. This allows us to use that time for other patients who need our care.

- First broken/changed appointment without proper notice, the broken appointment fee will be waived.
- Any subsequent broken/changed appointments without proper notice will incur a \$50.00 fee per appointment.
- Multiple broken appointments may result in a non-refundable deposit to schedule or dismissal from the practice.

TUESDAY EVENING APPOINTMENT POLICY

Due to the popularity of our Tuesday evening hours we require **48 hour notice** on appointment changes or cancellation.

- Tuesday evening appointment changed or cancelled without proper notice *will not* be able to schedule their next appointment on a Tuesday evening and may incur broken appointment fees.

By signing below, I acknowledge and agree to the above policies.

Patient Name (print): _____

Signature: _____ Date: _____